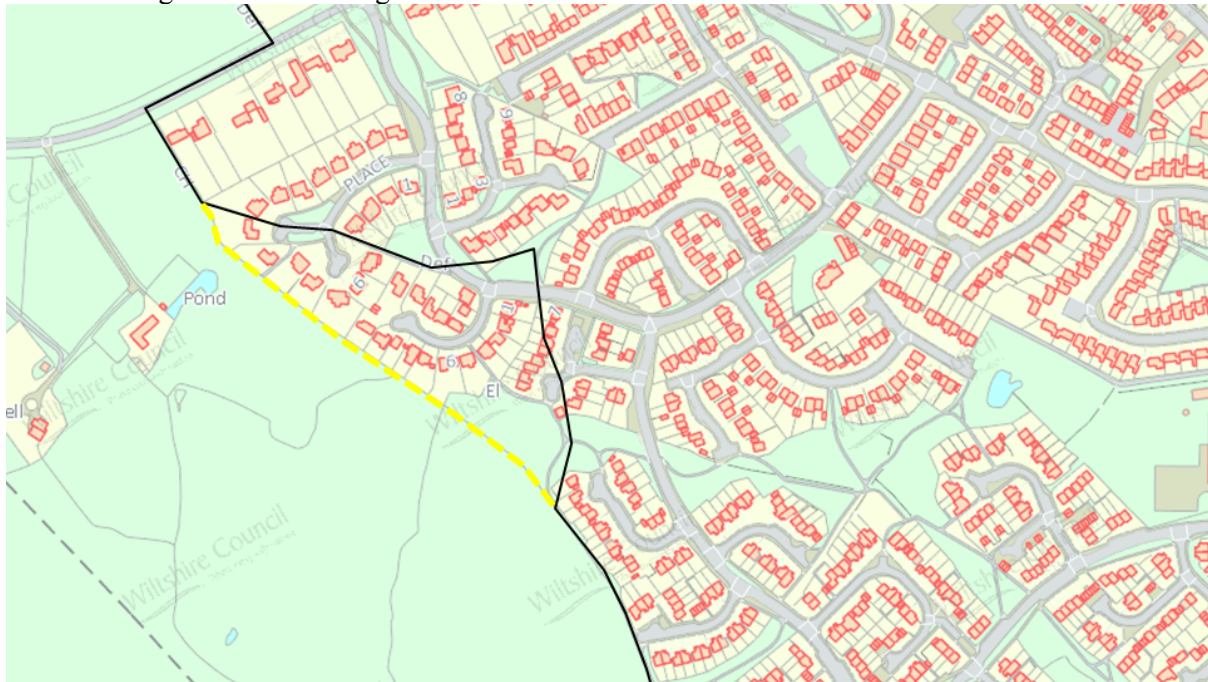


## Town Clerk's Report 31<sup>st</sup> August 2016 to Policy & Resources Committee 6<sup>th</sup> September 2016

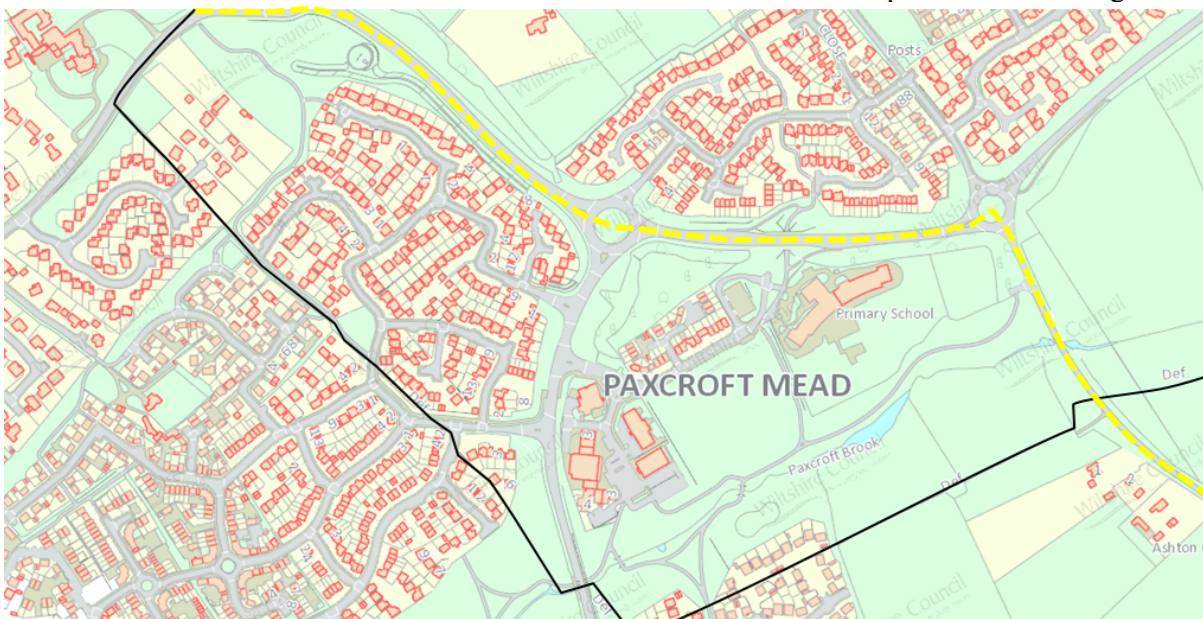
### 1. POLICY

**1.1 Community Governance Review (CGR)** – At the meeting of Wiltshire Council held on 12<sup>th</sup> July 2016 decisions were made on all of the proposals for boundary changes made by Trowbridge Town Council as follows:

- 28 houses in Shore Place, Kingsley Place and Chepston Place on the Broadmead Estate should transfer from Wingfield to Trowbridge.



- There should be no changes between Holt and Trowbridge at Ladydown Farm.
- There should be no changes between Hilperton and Trowbridge at Wyke Road and through the Hilperton Gap.
- 259 houses, the pub, businesses, shops, Mead school and Community Centre in Paxcroft Mead to the South of the A361 and west of Ashton Road\* should transfer from Hilperton to Trowbridge.



- 105 houses in the Old Farm estate and the employment land north of the new Leap Gate extension, West Ashton Rd should transfer from West Ashton to Trowbridge.



- *There should be no changes between West Ashton and Trowbridge and between North Bradley and Trowbridge at The Ashton Park Urban extension, White Horse Business Park and Drynham Lane.*

\*In addition, following a request from Steeple Ashton Parish Council, further consultation will be undertaken with the residents of Ashton Road lying to the west of Ashton Road between Paxcroft Brook and Green Lane; that this area, currently subject of an application for residential development, should transfer from Steeple Ashton to Trowbridge at the earliest opportunity.



The Town Council has confirmed its support for this additional proposal, which also has the support of Steeple Ashton Parish Council and was promoted to Wiltshire Council by the Councillor for Summerham and Seend, which includes Steeple Ashton; Councillor Jonathon Seed.

**1.2 Neighbourhood Plans: Hilperton & East Trowbridge** – An application has been made to set a neighbourhood area for the parish of Hilperton only, which therefore does not include any parts of Trowbridge within the current town boundary.

**1.3 Free Parking Days** – Wiltshire Council has been informed of the town council's allocation.

**2. FINANCE****2.1.1 Finance Summary April – June 2016 (AGENDA ITEM 15)**

Policy & Resources Quarter 1	Actual Budget		Variance
	<u>£000</u>	<u>£000</u>	<u>£000</u>
Gross Expenditure	133	129	(4)
Income	0	0	0
Net Expenditure	133	129	(4)

The budgeted net expenditure for the first quarter was £129k with the actual net expenditure at £133k which was (£4k) over budget.

**Democratic Services CC401** was (£3k) over budget for the first quarter. Publicity was (£2k) over budget due to a RACS invoice relating to Jan '16 and internal transfers for the Civic Centre were (£1k) over budget due to a number of repairs.

**Mayor CC402.** The phasing on Civic Events was more than offset by Twinning.

**Grants CC403** Overall grants were marginally over budget to phasing.

**Projects CC404** Projects spending was on budget.

**Establishment CC 410** the actual net expenditure was £59k which was (£1.6k) over budget. Printing costs were (£1k) over budget and internal transfers (£0.6k)

**2.1.2 Full Town Council Quarter 1**

**Museum:** overall, net expenditure came in on budget. Expenditure on the Museum project for professional fees and salaries amounted to £22k which came from earmarked reserves and is now included in the claim to the Heritage Lottery Fund (HLF).

**Leisure Services:** Gross expenditure was (£5k) over budget due to training (1k) and equipment purchases (£3k) including 5 replacement generators. Total income was ahead of budget £1k.

**Establishment:** net expenditure was (£4k) over budget mainly due to an invoice relating to 2015-16 (£2k) and printing costs being over budget.

**Direct Services:** despite the additional expenditure on replacing the pond pump following a fire the total net expenditure for Direct Services was on budget.

**The Civic Board:** total net expenditure was £3k under budget. Building costs were (£7k) over budget mainly on repairs. Venue salaries were under budget with income from hire and ticket sales ahead of budget.

**TOTAL:** Overall, net expenditure for the first quarter was £330k (£7k) over budget.

**Reserves:** The summary shows the budget and actual comparisons along with the reserves summary and details for the first quarter. Following the movement in earmarked reserves for the first quarter, the total has reduced from £94k to £83k. The General Reserve is £186k.

**2.2 Risk and Audit Panel (AGENDA ITEM 17)** – Met on 30<sup>th</sup> August (copy attached).

**2.3 Community Infrastructure Levy (CIL)** – No receipts have been advised.

**2.4 Review of Grants to Residents' Associations (AGENDA ITEM 7)** - The current Grants Policy gives a start-up grant of £300 for new groups in their first year and an annual grant of £100 per association in each subsequent year. To qualify associations must provide information about their membership, rules, copies of minutes of meetings (which should be held at least four times per year) and accounts.

**RECOMMENDATION:** That; in addition to the existing requirements; ward councillors are invited to meetings, annual reports are submitted with the grant application, the annual grant payable would be £1 per household in membership of the association, subject to a maximum to be determined each year and the start-up grant would be subject to a minimum of 100 households being in membership of the association at the time of application; and that the full requirements are detailed for inclusion in a revised Grants Policy for approval at the November meeting of the Policy & Resources Committee.

**3. PERSONNEL****3.1 Starters**



Sarah Hammond, Casual Bar and Venues Staff, 12/07/16

Olivia Collyer, Casual Sports Coach, 02/07/16

Robert Frontier – Sports Coach 30 hours a week, start date 1<sup>st</sup> September

Harriet Tate & Matthew Morris - Apprentice Sports Coaches 30 hrs/week, from 1<sup>st</sup> September

Zoe Copper Sports Coach 25 hours a week, start date 12<sup>th</sup> September

Sally Dicks, Community Play Worker, 15 hours per week, start date 1<sup>st</sup> September

Rebecca Mees and Liam Quinn, Civic Centre Supervisors, start date 1<sup>st</sup> September.

Kevin Lane, a Volunteer in the TIC has been appointed Museum Caretaker from 1<sup>st</sup> September.

### **3.2 Leavers**

Marc Traylor, Sports Coach left on 12<sup>th</sup> August.

Brett Partner, Sports Coach left on 26<sup>th</sup> August.

Mike Brown, Civic Centre Supervisor left on 31<sup>st</sup> July.

### **3.3 Contract changes**

Nicole Evans and Luke Shearing 37 hours per week contract as Sports Coaches from 1<sup>st</sup> August.

Hanne Dahl, Exhibition & Arts Officer has increased to 22.5 hours/week from 1<sup>st</sup> September.

### **3.4 HR Policies – (AGENDA ITEM 8)**

**RECOMMENDATION: That all HR related policies and procedures are changed so that any reference to ‘Head of Corporate Services’ is replaced by ‘Human Resources Manager’.**

**3.5 Job Evaluation** – We have now recommenced the Pay and Grading Review and expect that this will be implemented to take effect at the half year point on 1<sup>st</sup> October.

**3.6 Staff Away Day** – was held on Thursday 1<sup>st</sup> September 2016 at the Civic Centre and comprised a morning of training and a review of what we have achieved over the past few years and what the likely priorities and projects for the next few years will be.

## **4. SERVICES**

**4.1 MUSEUM & TOURISM** – The next committee meeting is 27<sup>th</sup> September at 6:30pm

**4.1.1 Museum Project** – We have appointed consultants to undertake all roles associated with the development phase. We are meeting regularly with the architects and are in discussion with our landlords via our agents to establish an Agreement to Lease, subject to conditions. Our development phase grant was £100,000 and we expect to make a round 2 submission for our full grant request of £975,000 (towards total project costs of £2,083,000) in Spring 2017, with a decision from the HLF expected in Autumn 2017. This would lead to a delivery/construction phase in 2018/2019 and the opening of the expanded museum in 2020. The remaining funding will come from additional grant income from other sources and the town council’s ongoing annual contribution which will fund borrowing of over £400,000. The Town Council will need to resolve to seek borrowing approval for the project, subject to obtaining the remaining grant funding from the other sources. In 2007/2008 the Museum represented 14.29% of the Council Tax Income (£147,969/£1,035,196). In 2020 14.29% would be around £250,000. We anticipate that the total annual cost of running the museum and funding the project will be below this level.

**4.2 LEISURE SERVICES** - The next committee meeting is 27<sup>th</sup> September at 7pm.

**4.2.1 Sports Pitches Project (AGENDA ITEM 9)** – Please see a separate report and the Town Clerk’s **RECOMMENDATION:**

**That to secure the future of investment in outdoor sports pitches for the Trowbridge community, the town council proceeds with the purchase of Woodmarsh football ground and the town council also proceeds with the purchase of additional land at Devizes Rd and instructs our agent to negotiate the best possible terms for both.**

**4.2.2 Active Festival** – Was another great success in the Town Park on Saturday 16<sup>th</sup> July.

**4.2.3 Summer Active Trowbridge** – The team has been busy running school fun-days and free and paid for roadshows.

**4.3 DIRECT SERVICES** – The committee next meets on 29<sup>th</sup> November.

**4.3.1 Civic Centre** – The Civic Board next meets on 8<sup>th</sup> November 2016.

**4.3.2 Town Park** – We are developing a Management Plan to identify maintenance priorities and opportunities for improvements, in conjunction with the Friends of Trowbridge Park and others.

**4.3.3 St George's Works (AGENDA ITEM 10)** – We have received detailed proposals from their agents for alternative access, which will provide a route for construction vehicles to the St George's Works site, an excellent and improved access to the town council's new storage facility and also improved access for vehicles into the upper area of the Town Park for both maintenance purposes and events. **RECOMMENDATION:**

**That; the committee approves the plans on behalf of the council for the new access, new town council storage facility and improvements to the Town Park as part of the redevelopment of St George's Works.**

**4.3.4 Play Areas, transfer from Wiltshire Council (AGENDA ITEM 11)** – Officers met Wiltshire Council on 22<sup>nd</sup> July to discuss the potential transfer of play areas from to the town council. There are 21 play areas in Trowbridge and three in those areas due to transfer to the town on 1<sup>st</sup> April 2017. Wiltshire Council has virtually a nil budget for replacement equipment or investment over and above inspections and grass cutting and they are under pressure to make further savings. Wiltshire Council has offered £50,000 to the town council to take over all the play areas and there is S106 money available for three: Yeoman Way (£16,877), Cornbrash Rise (£9,095) and St Thomas (£4,395). It is most unlikely that a better offer will be forthcoming, even as part of any future cost neutral package of assets and services. In addition at this stage it would be appropriate to agree to the transfer of the whole of the Elm Grove Recreation Ground, as this is a Queen Elizabeth II 'field in trust' and it would make the management of the play area simpler and would facilitate easier discussion with the any developers of neighbouring land regarding their contribution towards improving facilities, if the town council were responsible for the area. To this end the indicative five year budget has an allocation in each year 2017/18 to 2021/22 to provide for higher standards of maintenance and investment in play areas and similar facilities.

#### **Play Area List**

- |                                    |                                   |
|------------------------------------|-----------------------------------|
| 1. Yeoman Way                      | 13. Woolpack Meadows              |
| 2. Cornbrash Rise                  | 14. Worsted Close                 |
| 3. St Thomas                       | 15. Downside Park                 |
| 4. Silver Meadows                  | 16. Hulbert Close                 |
| 5. Beech Grove                     | 17. Brewery Walk                  |
| 6. The Poplars                     | 18. Brook Road                    |
| 7. Studley Green (Westfield Close) | 19. Stallards                     |
| 8. Spring Meadows                  | 20. Seymour                       |
| 9. Cavell Court                    | 21. Elm Grove                     |
| 10. Parsonage Road                 | 22. Old Farm (Ex West Ashton)     |
| 11. Drynham Park                   | 23. Painters Mead (Ex Hilperton)  |
| 12. Lamplighters Walk              | 24. Paxcroft Brook (Ex Hilperton) |

**RECOMMENDATION: That the town council agrees to the transfer of the management and maintenance of all Wiltshire Council play areas in Trowbridge and the whole of the Elm Grove Recreation Ground prior to 31<sup>st</sup> March 2017 on the basis of a one off contribution from Wiltshire Council of £50,000 towards future costs and also the transfer of the three play areas in the areas being transferred from Hilperton and West Ashton on 1<sup>st</sup> April 2017.**

**4.3.5 Closed Churchyards (AGENDA ITEM 12)** – The three closed churchyards; St James, Holy Trinity and St John Upper Studley are currently maintained by Wiltshire Council through their contractor The Landscape Group, maintenance includes grass cutting, trees and walls. Until 2009 West Wilts District Council charged the town council for these maintenance costs. Wiltshire Council could recharge the cost through a special expense on the town but has not done so. In order for the town council to be in a position to determine the standards of maintenance and also to

control the expenditure it would be appropriate for the town council to consider taking control of the closed churchyards, this would be done through an open ended Agency Agreement with Wiltshire Council (WC still having the legal responsibility but passing this by agreement to the town council).

**RECOMMENDATION: That the town council agrees to take responsibility for the three closed churchyards at St James, Holy Trinity and St John Upper Studley through an open ended agency agreement with Wiltshire Council.**

## **5. MARKETING & EVENTS**

**5.1 Calendar of Events** (please see attached at the end of the report).

**5.2 Website** – The Town Council web-site [www.trowbridge.gov.uk](http://www.trowbridge.gov.uk) provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: [www.trowbridgecivic.co.uk](http://www.trowbridgecivic.co.uk) for information about the Civic Centre, events and activities & [www.trowbridgemuseum.co.uk](http://www.trowbridgemuseum.co.uk) for the Museum.

**5.3 Magazine** – Our marketing partners RACS have completed the Autumn edition September – December. The Spring edition for 2017, due to be published in December will cover the period January – April 2017 and should include information about the forthcoming elections.

**6. TOWN DEVELOPMENT** – Committee meets 13<sup>th</sup> September, 4<sup>th</sup> & 25<sup>th</sup> October 2016.

### **6.1 Town Centre Developments**

**St Stephen's Place** - [//ststephensplacetrowbridge.co.uk/](http://ststephensplacetrowbridge.co.uk/) There is one remaining unit to let.

**Cradle Bridge** - [mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development](http://mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development)  
M&S Food, Toby Carvery, Pizza Express Delivery, Subway, parking for 150, two further retail units and cycle/footbridge are under construction and due to open in November/December.

**Bowyers** – [www.innoxmills.co.uk](http://www.innoxmills.co.uk) are expected make a mixed use application in 2017.

**County Hall East** – Demolition work is ongoing on the site in Bythesea Road.

**6.2 Housing** – These sites are being developed or coming forward for development.

**Southview Park** [wainhomes.net/developments/Southview+Park+-+Trowbridge/](http://wainhomes.net/developments/Southview+Park+-+Trowbridge/)

**Castle Mead** [persimmonhomes.com/castle-mead-2206](http://persimmonhomes.com/castle-mead-2206) Application 16/03420/FUL is in for 272 more homes up to Green Lane Woods. <http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA.862496>

**The Pastures** [abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html](http://abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html)

**Ashton Road** East of the Pastures Taylor Wimpey have made an application for 250 homes <http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA.863509>

**Ashton Park** Mainly in West Ashton and North Bradley Parishes, an outline application [15/04736/OUT](http://15/04736/OUT) for 2,500 houses, employment, 2x local centres, 2x primary schools, secondary school, ecological visitor facility, open space and A350 West Ashton & Yarnbrook improvement is being assessed. The Town Council responded with issues relating to cycle and pedestrian routes.

**Former District Council Offices, Bradley Road** – Has reportedly been sold.

**Hilperton Gap** Framptons undertook a public exhibition at Fieldways on 16<sup>th</sup> February relating to a 210 house application submitted for land in the west of the Gap accessed off Elizabeth Way.

**Charterhouse** – McCarthy Stone have permission for the redevelopment of the site.

**6.3 White Horse Business Park** – A Prior Approval application to convert The Pavillions to residential was made to Wiltshire Council resulting in an Article 4 Direction being issued which necessitates a full planning application, subject to Secretary of State decision.

### **6.4 Wiltshire Local Development Framework**

**6.4.1 Housing Site Allocations Plan** – The process will recommence and include a full public consultation by Wiltshire Council in late 2016. The Town Clerk has held a further meeting with the proposers of the Elm Grove and Southview Farm sites off Drynham Lane.

## **7. TROWBRIDGE PARTNERSHIPS**

**7.1 Transforming Trowbridge** – [www.transformingtrowbridge.co.uk/](http://www.transformingtrowbridge.co.uk/) The Town Council is the accountable body for TT.

**7.2 Trowbridge Town Team** – The Initiative was involved in discussions to establish a weekly outdoor market in Fore Street, but decided that a different structure was required and the Town Team was established to bid for the government's Portas Pilot funding. After the first two years of operation the market was reviewed and it was agreed that the whole market should be run by Wiltshire Council. The Town Team has continued to operate the Teenage Market and has £180.14 left in its account which is managed by the town council acting as accountable body.

**7.3 Trowbridge Community Area Future (TCAF)** <http://tcafuture.wordpress.com/> Lindsey Millen and Julie Baptista are the TCAF officers. They are working with partners to address priorities identified in the Joint Strategic Assessment and in particular in localities in the 10% (Studley Green) and 20% (Seymour/Adcroft and Longfield) most deprived communities nationally. The Town Council's grant will be released to TCAF this year. TCAF has recently gained charitable status to allow it to apply for grants from a range of other funders. TCAF has also received funding from the LYN via the Area Board to provide youth workers in these communities.

**7.4 BA14 Culture** – The cultural coordinating group continues to meet with representation from Trowbridge Museum.

**7.5 Chamber of Commerce** – Colin Kay is Chairman of the Executive.

**7.6 Trowbridge Talking News** – The TIC provides a drop off point for their services. They now also have a website: [www.trowbridgetalkingnews.org.uk](http://www.trowbridgetalkingnews.org.uk)

## **8. WILTSHIRE**

**8.1 Wiltshire Council** - The parish newsletter is now published weekly and is circulated to members. [www.wiltshire.gov.uk/council/parishnewsletterhome.htm](http://www.wiltshire.gov.uk/council/parishnewsletterhome.htm)

**8.1.1 Area Board** – The next meeting is on Thursday 15<sup>th</sup> September at County Hall. The Community Area Web Site is at [www.trowbridge.ourcommunitymatters.org.uk](http://www.trowbridge.ourcommunitymatters.org.uk) The Community Engagement Manager for Trowbridge is Mary Cullen.

**8.1.2 Local Youth Network** – Our new Local Youth Facilitator is Emma Drage, looking after grant applications for youth projects in Trowbridge, Melksham & Bradford on Avon. The LYN Management Group then considers grant applications, Maisy Humphrey is Chair of the LYN.

**8.1.3 Trowbridge Area Wellbeing Centre (Campus)** – The Working Group is progressing discussions on options and timetable, with health services wishing to make early progress. This is reflected in the One Public Estate bid from Wiltshire Council to government, which was circulated recently discussed at the area board. Demolition is progressing on the County Hall East site.

**8.1.4 Market Towns Network** – Next Meeting in July in Corsham was attended by Tracey Parker from Leykers Cllr Andrews and the Town Clerk, the potential for developing a Neighbourhood Plan for the town centre was one of the subjects covered.

**8.1.5 Asset & Service Delegation** – In addition to the play areas and closed churchyards covered elsewhere, the expectation is that Wiltshire Council will discuss in 2017/18 a cost-neutral package of assets and services for transfer to the town council. The town council expects this to include recreation grounds, amenity grass, open spaces, bus shelters, the management of car-parks and street cleaning.

**8.1.6 Community Area Transport Group (CATG)** – Met on 15<sup>th</sup> August 2016.

**20mph Zones, College Estate (AGENDA ITEM 13)** - The Town Council committed a contribution of £1,250, subject to a contribution from Selwood Housing. Selwood confirmed that they will not be making a contribution. CATG have agreed to cover the contribution from Selwood if the town council reconsiders its decision and makes a contribution of £1,250.

**Cycle Path, Wingfield Rd** - The Town Council has agreed to provide £5,000 towards implementation of a cycle path between John of Gaunt and Lambrok Road along the south side of

Wingfield Road, with the majority of funding coming from Wiltshire Council's major project fund.

**Dropped Kerb, Green Lane** – The Town Council has contributed to this which is complete.

**Waiting Restrictions** - The top ten list, including Residents Parking Zones with the addition of Baydon Close is being progressed, including changes at Grove School.

**Freight Management** – None of the Trowbridge schemes were in the priority list (of only three across Wiltshire) which are being progressed this year.

**Cycle Path, Hulbert Close** – The link between Hulbert Close and Faverole Way has been completed in addition to improvements at Quarterway Lane, the south side of Paxcroft School and the link from Ashton Street to Paxcroft Brook. The town council had been asked to make a contribution of £2,000, but this has reduced to £1,000.

	<i>Previous Allocation</i>	<i>Recommendation</i>
<b>Budget 2016/17</b>	<b>£10,000</b>	<b>£10,000</b>
<i>Dropped Kerb Green Lane</i>	<i>£1,000</i>	<i>£464.32</i>
<i>Wingfield Road Cycle scheme</i>	<i>£5,000</i>	<i>£5,000</i>
<i>College Road 20mph zone</i>	<i>£0</i>	<i>£1,250</i>
<i>Cycle Path Hulbert Close</i>	<i>£2,000</i>	<i>£1,000</i>
<i>Remainder</i>	<i>£2,000</i>	<i>£2,285.68</i>

**RECOMMENDATION:** That following the decision of CATG to contribute to the 20mph zone on College Estate the Town Council reconsiders its support for this scheme and makes a contribution of £1,250.

**8.1.7 Department for Transport's (DfT's) 'Access Fund for Sustainable Travel' – (AGENDA ITEM 14)** Wiltshire Council are preparing a bid to the DfT for revenue funding for promotion of sustainable travel choices, including cycling and walking. They have asked if the town council would be willing to support the bid and provide a letter of support.

**RECOMMENDATION:** That the town council supports Wiltshire Council's bid to the Department for Transport's (DfT's) 'Access Fund for Sustainable Travel' and sends a letter of support to Wiltshire Council.

**8.1.8 Parish Steward** – the scheme will be reintroduced in October with contractor, Ringway. The Town Council will put forward a top five priority list to the Parish Steward.

**8.1.9 Joint Strategic Assessment (JSA) Event** – Will be held at County Hall on Monday 5<sup>th</sup> December and all councillors and members of the public are asked to attend to contribute to setting priorities for the future of the Trowbridge Community Area.

**8.1.10 Budget meeting** – Wiltshire Council will be holding a budget consultation meeting at County Hall on Thursday 29<sup>th</sup> September at 17:30

**8.2 Health Services** – Construction of the Bradcroft surgery has commenced. The combined surgery will be one of two premises, with the additional merger with Widbrook surgery. The combined new practice is holding a public meeting at the Civic Centre on Thursday 15<sup>th</sup> September at 19:00 (the same time as the Area Board).

**8.3 Wiltshire Fire & Rescue** – Further information is available from [www.dwfire.org.uk/](http://www.dwfire.org.uk/).

**8.4 Police and Community Safety** – Inspector James Brain and Sgt Louis McCoy reports regularly to Full Council. PCC Angus McPherson also attended the July meeting. Councillors and the public are urged to sign up for the Community Messaging system: [www.wiltsmessaging.co.uk/](http://www.wiltsmessaging.co.uk/)

**8.4.1 Public Spaces Protection Order (PSPO) (AGENDA ITEM 15)** – Wiltshire Council, working with the Town Council and other partners is proposing a PSPO to tackle anti-social activities in an area covered by the current DPPO plus Studley Green; urinating & defecating in public and consumption of alcohol in public; following consultation it was decided that in order to make it clearer for the public to understand the alcohol restrictions should be 24 hours. The response from councillors was supportive. The cost of implementing the PSPO is £2,000 and the Town Council has been asked to make a contribution. The committee resolved to defer a decision until the Community Governance Review has been concluded.



**RECOMMENDATION: That the town council offers £1,000 to Wiltshire Council for costs of implementing the PSPO to include notices, social media and printed leaflet**

**8.5 Wiltshire Association of Local Councils (WALC)** – Newsletters are regularly circulated or available on their website [www.wiltshire-alc.org.uk](http://www.wiltshire-alc.org.uk)

## **9. CIVIC & DEMOCRATIC ACTIVITIES**

**9.1 Council Meeting Dates.** Council and committee meetings for the next few months are:

Tuesday 6 <sup>th</sup> September	Policy & Resources
Tuesday 13 <sup>th</sup> September	Town Development
Tuesday 20 <sup>th</sup> September	Full Council
Tuesday 27 <sup>th</sup> September	Museum & Tourism (6:30pm)
Tuesday 27 <sup>th</sup> September	Leisure Services
Tuesday 4 <sup>th</sup> October	Town Development
Tuesday 11 <sup>th</sup> October	NO MEETING
Tuesday 18 <sup>th</sup> October	NO MEETING
Tuesday 25 <sup>th</sup> October	Town Development
Tuesday 1 <sup>st</sup> November	NO MEETING
Tuesday 8 <sup>th</sup> November	Policy & Resources

**9.2 Elections** – For Wiltshire Council and the Town Council in Trowbridge Grove Ward were held on Thursday 14<sup>th</sup> July 2016. Councillor Chris Auckland was elected to serve on both councils.

### **9.3 Dates for your 2016 diary:**

Carnival Country Fayre – Saturday 10<sup>th</sup> September 2016 (Town Council stand)

Trowbridge in Bloom Awards evening - Thursday 22<sup>nd</sup> September subject to date of SWIB Awards Remembrance Sunday –13<sup>th</sup> November 2016 – musical arrangements are in place for this event following the demise of the Wiltshire Youth Marching Band.

Christmas Lights Switch-on – Saturday 26<sup>th</sup> November at 6pm

### **9.4 Twinning**

**9.4.1 Leer/Germany** – The Mayor will make an official visit to Leer for the Gallimarkt 11-15<sup>th</sup> October. A coach has been organised for members of the Twinning Association. Representatives from Dorothy House will join to further their link with Hospiz Leer. Councillor Brice, Trevor Heeks and Doug Ross will take the English Pub to the Ostfriesland Show for 5 days in September, and join the coach trip for the Gallimarkt celebrations.

**9.4.2 Charenton/France** – Monsieur Herve Gicquel has been recently elected as the new Mayor of Charenton, following the resignation of Monsieur Bretillon.

**Lance Allan, Town Clerk**  
Trowbridge Town Council,  
The Civic Centre,  
St Stephen's Place,  
TROWBRIDGE,  
Wilts,  
BA14 8AH

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[www.trowbridge.gov.uk](http://www.trowbridge.gov.uk)  
[www.trowbridgecivic.co.uk](http://www.trowbridgecivic.co.uk)  
[www.trowbridgemuseum.co.uk](http://www.trowbridgemuseum.co.uk)



## Calendar of Events 2016

For further details, please click on links where applicable, or visit [www.trowbridge.gov.uk](http://www.trowbridge.gov.uk)

### SEPTEMBER

1 (until 29 October)	<a href="#">‘Re-Imagined’: Paintings by Patrick Hallissey</a>	Museum
3	<a href="#">Trowbridge Food Fair</a>	Trowbridge Park
3	<a href="#">Medieval Market</a>	Fore Street
4	<a href="#">Wiltshire Weddings</a>	Civic Centre
5, 12, 19, 26	<a href="#">Ginger Jive</a>	Civic Centre
5, 7, 12, 14, 19, 21, 26, 28	<a href="#">Zumba Fitness &amp; Shapes Slimming</a>	Civic Centre
10	<a href="#">Carnival Country Fare and Boot Sale</a>	Trowbridge Park
13, 27	<a href="#">Blood Donor Sessions</a>	Civic Centre
16	<a href="#">Henry de Bohun Conference</a>	Civic Centre
19	<a href="#">Carnival Quiz</a>	Polish Club
23	<a href="#">‘Hell’s Bells’ AC/DC Tribute</a>	Civic Centre

### OCTOBER

1 (until 29 October)	<a href="#">‘Re-Imagined’: Paintings by Patrick Hallissey</a>	Museum
1	<a href="#">‘70s &amp; ‘80s Disco Party</a>	Civic Centre
3, 10, 17, 24, 31	<a href="#">Ginger Jive</a>	Civic Centre
3, 5, 10, 12, 17, 19, 24, 26	<a href="#">Zumba Fitness &amp; Shapes Slimming</a>	Civic Centre
7	<a href="#">Showaddywaddy</a>	Civic Centre
15	<a href="#">‘Rock &amp; Roll Back The Years’</a>	Civic Centre
20	<a href="#">Wi-Fi Wars</a>	Civic Centre
22	<a href="#">Let’s Rock Diabetes</a>	Civic Centre
22	<a href="#">Trowbridge Carnival Procession</a>	Route through town
23	<a href="#">Steve Howe</a>	Civic Centre
24-28	<a href="#">Active Trowbridge Fun Days</a>	Paxcroft School
24-28	<a href="#">Active Trowbridge Soccer Schools</a>	John of Gaunt School
27 & 28	<a href="#">Active Trowbridge ‘Camp Fusion’</a>	John of Gaunt School
29	<a href="#">The Roy Orbison Story</a>	Civic Centre

### NOVEMBER

4	<a href="#">‘Talents of Britain’</a>	Civic Centre
7, 14, 21, 28	<a href="#">Ginger Jive</a>	Civic Centre
7, 9, 14, 16, 21, 23, 28, 30	<a href="#">Zumba Fitness &amp; Shapes Slimming</a>	Civic Centre
12	Pro-Evo Wrestling (TBC)	Civic Centre
18	<a href="#">The Simon &amp; Garfunkel Story</a>	Civic Centre
26	<a href="#">Christmas Craft &amp; Food Fair</a>	Civic Centre

### DECEMBER

3	<a href="#">Funk, Soul &amp; Motown</a>	Civic Centre
5, 12, 19	<a href="#">Ginger Jive</a>	Civic Centre
5, 7, 12, 14, 19	<a href="#">Zumba Fitness &amp; Shapes Slimming</a>	Civic Centre
9, 10, 16, 17	<a href="#">‘Through The Wardrobe’ Christmas Parties</a>	Civic Centre
20	<a href="#">Let’s Hang On</a> – The Music of Frankie Valli & The Four Seasons	Civic Centre
31	<a href="#">Video Game-Themed New Year’s Eve Party</a>	Civic Centre

All event information is correct as at August 30th 2016. All event dates, timings and locations are subject to change.